

SEWER MAINTENANCE SUPERVISOR I

DEFINITION

Under direction, is responsible for supervising and participating in the construction, repairing and/or servicing of municipal storm and sanitary sewer lines; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Supervises employees engaged in the installation, repair, and maintenance of storm and sanitary sewer lines, to include performance appraisals, leave requests, and initiating disciplinary recommendations;

Participates in all phases of sewer maintenance work;

Operates air hammers, generators and pumps used in work;

Drives commercial motor vehicles to transport workers, materials and equipment;

Reads sewer maps to locate sewer lines;

Monitors toxic gas and oxygen levels inside sewer lines while completing work;

Answers questions from the public regarding work being performed;

Writes reports concerning hours used, work progress and disposition of equipment and material;

Studies assigned projects in the field to develop approach for excavations and repairs;

Selects materials and equipment required to complete project according to size and nature of project;

Assigns work and inspects work projects to determine progress and ensure conformance to specifications and regulations;

Speaks with supervisor and utility representatives to coordinate work schedules for most effective and economical repairs;

Trains and ensures employees follow proper work and safety procedures, equipment usage and operating procedures.

MINIMUM QUALIFICATIONS

Three (3) years as a Sewer Maintenance Worker with the City of Columbus or comparable experience.

Possession of a valid, Class A commercial motor vehicle operator's license allowing operation of vehicles with air brakes. Some positions may require the following endorsement(s): Tanker (N).

KNOWLEDGE, SKILLS AND ABILITIES

General knowledge of techniques, tools and equipment used in constructing or repairing sewer lines; general knowledge of masonry; general knowledge of excavating; general knowledge of safety codes and procedures; ability to push levers and buttons to operate equipment; ability to exert one hundred (100) pounds of force; ability to lift 80 pounds; ability to read work orders, street guides, maps, safety procedures and blueprints; ability to write compound and complex sentences; ability to add, subtract, multiply and divide units of measure; ability to climb in or out of manholes; ability to speak clearly and distinctly with subordinates and the general public; ability to read and comprehend technical manuals, collective bargaining agreements, city policies and procedures.

Probationary Period:	365 Days
Examination:	Competitive
Class Code:	3968
Job Family:	Labor and Maintenance
EEO Job Category:	Skilled Craft
Compensation Plan:	AFSCME
Salary:	Range 24-25
Class established:	04-08-63
Current spec:	02-25-02
Commission action taken:	Review/no change
Last reviewed:	09-26-05